

## Salisbury Rovers FC Membership & Payments Policy



### **Membership**

1. A Member of the Salisbury Rovers Football Club ('the Club') is:
  - a child attending the Club whose parents have signed a Club membership form and who are paying subscriptions;
  - an appointed member of the Committee; or
  - for the purposes of the Club's disciplinary or complaints procedures, Members shall also include the parents or guardians of children who are Members.

### **Membership register**

1. A register of Club members shall be kept by the Club Membership Secretary. This will contain contact details and medical information.
2. Information will be stored and processed in accordance with the GPDR.
3. Members are under a duty to update the Membership Secretary with any change in contact details of medical information.

### **New members**

1. The Committee will determine if the Club has capacity to accept new Members.
2. The Committee will avoid waiting lists wherever possible.
3. Siblings of Members of the Club will be given priority when places arise.
4. Any further available places in age groups will be offered by public advertisement on a 'first come, first served' basis.

### **Playing for Salisbury Rovers**

1. Only members of the Club can play for Salisbury Rovers' teams.
2. Any kit given to a member remains the property of the Club and must be returned, washed and undamaged, **as soon as** the member leaves. Any damage or loss must be paid for.
3. Kit must also be returned where there is non-payment of subscription fees.

## **Payment**

1. Subscriptions will be set annually at a level decided by the Committee taking into account Club costs (e.g. league registration fees for teams, limited insurance cover, pitch fees, sports hall hire, coach fees, kits, footballs and training equipment) and, as far as possible, affordability. Salisbury Rovers FC reserve the right to request **additional payments** for extra training sessions, tournaments or other events.
2. A **registration fee** of **£15** per child must be paid before **31 July**. If more than one child is at the club, a family registration fee of **£20** is payable before **31 July**. If payment is not made, a place will not be reserved for the season 2020-21.
3. Fees will be set at the rate of **£150** for the season (September to June). The Committee may decide to allow parents to pay by ten monthly instalments of £15. The Committee may also set a sibling rate. This is **£12** per additional child.
4. Payment by subscription is for the benefit of parents. Members are contractually obliged to pay the annual fee of £150 for the season. Thus, if paying by monthly subscription, **all ten payments** must be paid irrespective of whether a child stays at the Club.
5. Fees must be paid promptly on **1<sup>st</sup> of every month** by standing order to the Club's bank account. Cash will not be accepted.
6. The parents of any child leaving the Club must give notice to this effect in writing to the Club Secretary. Such notice must be accompanied by the payment of all remaining annual Club subscriptions due at the date of the notice. Any child leaving mid-season will **not** be able to return.
7. If a child fails to attend for **four sessions**, the Club may rescind the Member's place. This is because regular non-attendance may unfairly prevent other children from accessing places at the Club. The Club Secretary will discuss this with the parents.

## **Special Circumstances**

1. We are committed to ensuring that no child is 'priced out' of football. In the case of financial hardship, we would ask parents/carers to contact us immediately and complete an application for an alternative payment scheme.
2. The Committee will only accept requests for a different payment scheme if these are made in writing on the appropriate form and sent to the Club Secretary. The reasons for the request must be set out on the form. Documentary evidence of the special circumstances will be requested.
3. A decision on the request will be made by the Committee who will confirm in writing the outcome to the applicant. Personal information will be removed from the application to the Committee and the identity of the child will be kept confidential.

**May 2020**